



Sandy Seifert Raffelson, Board President

Robert Swan, Vice President
Jesse Claypool, Secretary
David Aranda, CSDM

Mike Scheafer
Timothy Unruh, CSDM
Thomas Wright

Special District Risk Management Authority Annual Membership Meeting

Wednesday, March 22, 2023
8:30 a.m. – 9:15 a.m.

Hilton Sacramento Arden West
Tahoe-Berryessa-Eagle Meeting Rooms
2200 Harvard Street, Sacramento, CA 95815

- 1.0 CALL MEETING TO ORDER**
- 2.0 PUBLIC COMMENT**
- 3.0 PRESENTATIONS ON ORGANIZATION AND MARKET UPDATES**
- 4.0 ADJOURNMENT**

Note: Agenda posting and meetings are done in accordance with Ralph M. Brown Act. Govt. Code §54954.2 and §54953 (b) (1) allows local agencies to conduct meetings via teleconferencing. Part (b) (3) of the same section requires that all teleconference locations be identified in the agenda, and that each location be accessible to the public. Pursuant to the Brown Act, Section 54953(b)(2). Section (b) (2) requires that all votes taken during a teleconference meeting shall be by roll call. Any agenda item may be discussed in a different order, if necessary. The Board may take action whether items are listed as action, information or discussion. Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations: Candice Richardson, (916) 231-4132 or crichardson@sdrma.org



Sandy Seifert-Raffelson, Board President

Robert Swan, Vice President
Jesse Claypool, Secretary
David Aranda, CSDM

Mike Scheafer
Timothy Unruh, CSDM
Thomas Wright

Special District Risk Management Authority
Regular Board Meeting

Thursday, March 23, 2023
8:30 a.m.

Hilton Sacramento Arden West
Brandywine Meeting Room
2200 Harvard Street, Sacramento, CA 95815

Note: Agenda postings and meetings are done in accordance with Ralph M. Brown Act. Govt. Code §54954.2 As amended by AB 361, Section 54953 (d)(3) allows local agencies to conduct meetings via teleconferencing during a proclaimed state of emergency, and state or local officials have recommended measures to promote social distancing, without complying with the requirement to identify all teleconference locations in the agenda, and without complying with the requirement that each location be accessible to the public. Section 54953 (b)(2) still requires that all votes taken during a teleconference meeting shall be by roll call. Any agenda item may be discussed in a different order, if necessary.

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a regular meeting to arrange for such reasonable accommodations: Candice Richardson, (916) 231-4141 or memberplus@sdrma.org

AGENDA

1.0 CALL MEETING TO ORDER

- 1.1 Roll Call
- 1.2 Approval of Agenda (Board President)

2.0 PUBLIC COMMENT

At this time, members of the public may speak on any item not on the agenda with comments limited to 5 minutes per person. A maximum time limit of 20 minutes for all public testimony is permitted under this agenda item. The Board reserves the right to waive the foregoing time limits by a majority vote.

3.0 ADMINISTRATIVE ITEMS AND PRESENTATIONS

- 3.1 Review Meeting, Conference, and Educational Schedules (Board President)
- 3.2 Review communication and correspondence (Ellen Doughty)
- 3.3 Review of Executive Summary of Training (Board President)

4.0 CONSENT CALENDAR – Items expected to be routine and non-controversial

- 4.1 **Approve** draft meeting minutes from the February 6-7, 2023 Board Meeting and Special Board Meeting March 1, 2023 (Chief Member Services Officer)
- 4.2 **Review** recent marketing activities (Chief Member Services Officer)
- 4.3 **Ratify** payment of bills paid - verbal update (Interim CFO)
- 4.4 **Receive and file** verbal presentation on financial reports (Interim CFO)
- 4.5 **Ratify** Board President’s Board Committee Assignments for 2023
- 4.6 **Adopt** Board Resolution 2023-05 Making Findings and Determinations under AB 361 for Continued Virtual Meetings.

5.0 CSDA-RELATED ITEMS

- 5.1 **Review and discuss** CSDA business and activity (CSDA Chief Executive Officer)
- 5.2 **Review and discuss** Alliance Executive Council business and activity (CSDA Chief Executive Officer; AEC Members)
- 5.3 **Review and discuss** Special Leadership Foundation business and activity (CSDA Chief Executive Officer; SDLF Members)
- 5.4 **Review** of CSDA Committees Updates (Board President)

6.0 BOARD ITEMS

- 6.1 **Subject:** **Approval of Prospective Members into SDRMA Workers' Compensation and Property/Liability Programs**

None.

- 6.2 **Subject:** **Potential Member Notice of Intent to Withdraw**

Presenter: Ellen Doughty, Chief Member Services Officer

Recommendation: **Receive and file** the report concerning notices received from members for potential withdrawal effective July 1, 2023.

- 6.3 **Subject:** **FY 2023-24 Rate Estimates**

Presenter: David Aranda, Board Liaison

Recommendation: **Receive and File** the updated 2023-24 rate estimate information for the Property/Liability Program and Workers' Compensation Program.

- 6.4 **Subject:** **2022-23 Member Longevity Distributions**

Presenter: Rick Wood, Interim Chief Financial Officer

Recommendation: **Approve** a Longevity Distribution for Program Year 2022-23 to be applied to members' renewal invoices for 2023-24 using the Gross Interest Rate with a 4x optional multiplier for the Workers' Compensation Program and no Longevity Distribution for the Property/Liability Program.

6.5 **Subject:** **Approve Employment Agreement for CEO**

Presenter: Sandy Seifert Raffelson, Board President

Recommendation: **Review and Approve** Employment Agreement for Chief Executive Officer.

7.0 TIMED ITEMS

(This section will include presentations with a specific day and time for specific speakers: consultants, brokers, legislative director, coverage counsel, etc.)

None.

8.0 REPORTS/COMMENTS/OTHER BUSINESS

8.1 Staff Reports and Updates

8.2 Board Director Reports, Comments, Future Agenda Items, Recommendations, and Questions

9.0 ADJOURNMENT

The next Regular Board meeting will be held May 3-4, 2023 at the SDRMA Administration Building, 1112 I Street, 3rd Floor, Earl Sayre Board Room, Sacramento, CA 95814. Items to be discussed at this meeting include:

- FY 2023-24 Preliminary Budget
- FY 2023-24 Rate Approval/Estimates
- Potential Member Notices of Intent to Withdraw
- Quarterly reports:
 - Underwriting
 - Claims Status
 - Risk Control
 - Treasurer's Report

Posted on March 15, 2023



ADA Compliance: *In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact Candice Richardson, at (800) 537-7790 or at memberplus@sdrma.org. Request must be made as early as possible.*