



Sandy Seifert-Raffelson, Board President

Robert Swan, Vice President
Jesse Claypool, Secretary
David Aranda, CSDM

Mike Scheafer
Timothy Unruh, CSDM
Thomas Wright

Special District Risk Management Authority
Regular Board Meeting

Monday, February 6, 2023
1:00 p.m.

Tuesday, February 7, 2023
8:00 a.m.

1112 I Street, 3rd Floor, Earl Sayre Board Room
Sacramento, CA 95814
and

Via Zoom

Phone: (669) 900-9128
Meeting ID: 562 012 1037
Password: 875411

In compliance with AB361 this will be a hybrid virtual/in-person meeting in the SDRMA Board Room/Zoom as the State continues to recommend measures to promote social distancing.

Note: Agenda postings and meetings are done in accordance with Ralph M. Brown Act. Govt. Code §54954.2 As amended by AB 361, Section 54953 (d)(3) allows local agencies to conduct meetings via teleconferencing during a proclaimed state of emergency, and state or local officials have recommended measures to promote social distancing, without complying with the requirement to identify all teleconference locations in the agenda, and without complying with the requirement that each location be accessible to the public. Section 54953 (b)(2) still requires that all votes taken during a teleconference meeting shall be by roll call. Any agenda item may be discussed in a different order, if necessary.

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a regular meeting to arrange for such reasonable accommodations: Candice Richardson, (916) 231-4141 or memberplus@sdrma.org

AGENDA

1.0 CALL MEETING TO ORDER

- 1.1 Roll Call
- 1.2 Approval of Agenda (Board President)

2.0 PUBLIC COMMENT

At this time, members of the public may speak on any item not on the agenda with comments limited to 5 minutes per person. A maximum time limit of 20 minutes for all public testimony is permitted under this agenda item. The Board reserves the right to waive the foregoing time limits by a majority vote.

3.0 ADMINISTRATIVE ITEMS AND PRESENTATIONS

- 3.1 Recognition Staff Anniversaries (Board President)
- 3.2 Review Meeting, Conference, and Educational Schedules (Chief Executive Officer)
- 3.3 Review communication and correspondence (Chief Executive Officer)
- 3.4 Review of Executive Summary of Training (Board President)
- 3.5 Ad-hoc Personnel Committee update (Board Liaison)

4.0 CONSENT CALENDAR – Items expected to be routine and non-controversial

- 4.1 **Approve** draft meeting minutes from the January 4-5, 2023 Board Meeting and Special Board Meeting January 31, 2023 (Chief Member Services Officer)
- 4.2 **Review** recent marketing activities (Chief Member Services Officer)
- 4.3 **Ratify** payment of bills paid (Interim CFO)
- 4.4 **Receive and file** verbal presentation on financial reports (Interim CFO)
- 4.5 **Receive and file** Underwriting Status Quarterly report for the second quarter of 2022-23 (Member Services Manager)

5.0 CSDA-RELATED ITEMS

- 5.1 **Review and discuss** CSDA business and activity (CSDA Chief Executive Officer)
- 5.2 **Review and discuss** Alliance Executive Council business and activity (CSDA Chief Executive Officer; AEC Members)
- 5.3 **Review and discuss** Special Leadership Foundation business and activity (CSDA Chief Executive Officer; SDLF Members)
- 5.4 **Review** of CSDA Committees Updates (Board President)

6.0 BOARD ITEMS

- 6.1 **Subject:** **Approval of Prospective Members into SDRMA Workers' Compensation and Property/Liability Programs**

None.

- 6.2 **Subject:** **Claims Quarterly Review**

Presenter: Debbie Yokota, Chief Risk Officer

Recommendations: Staff recommends the following actions:

- 1) **Receive and file** status report concerning open claims for the quarter ending December 31, 2022; and
- 2) **Approve** claims settlements as presented in the status report

- 6.3 **Subject:** **Safety and Risk Control Quarterly Review**

Presenter: Henri Castro, Risk Control Manager

Recommendations: **Receive and file** status report regarding safety and risk control efforts by SDRMA for the quarter ending December 31, 2022.

- 6.4 **Subject:** **Aggregate Stop-Loss Attachment Point & Corridor Quarterly Status Review**

Presenter: Debbie Yokota, Chief Risk Officer

Recommendation: **Receive and file** the Aggregate Stop-Loss Attachment Point and Corridor Status Reports

6.5 **Subject:** **Credit Incentive Program Criteria**

Presenter: Debbie Yokota, Chief Risk Officer

Recommendation: **Approve** the proposed Credit Incentive Program (CIP) criteria for the Property/Liability and Workers Compensation Programs for Program Year 2023-24

6.6 **Subject:** **FY 2023-24 Rate Estimates**

Presenter: David Aranda, Board Liaison

Recommendation: **Receive and File** the 2023-24 rate estimate information for the Property/Liability Program and Workers' Compensation Experience Modification Factor Calculations

6.7 **Subject:** **Revised Accounting & Financial Services Agreement**

Presenter: David Aranda, Board Liaison

Recommendation: **Approve** revised Agreement for Accounting and Financial Services between CSDA and SDRMA for an interim Chief Financial Officer at the amount of \$10,000 per month

6.8 **Subject:** **FY 2023-24 Cost of Living Adjustment (COLA) for Budget Calculations**

Presenter: David Aranda, Board Liaison

Recommendation: **Approve** a 7.5% Cost-of-Living Adjustment for FY 2023-24

6.9 **Subject:** **Board Committee Assignments**

Presenter: Sandy Seifert-Raffelson, Board President

Recommendation: **Ratify** the Board President's Board committee appointments for 2023

7.0 TIMED ITEMS

(This section will include presentations with a specific day and time for specific speakers: consultants, brokers, legislative director, coverage counsel, etc.)

Tuesday, February 7, 2022 – 8:00 am

7.1 Subject: Treasurer’s Quarterly Investment Report

Presenters: Lauren Brant, Managing Director, Public Financial Management
Rick Wood, Interim Chief Financial Officer

Recommendation: **Receive and file** the Quarterly Investment Report, LAIF Statement, and Treasurer’s Certification of Investments and Cash Flow Sufficiency

8.0 OPPORTUNITY FOR PUBLIC TO ADDRESS CLOSED SESSION MATTERS

9.0 CLOSED SESSION

9.1 Conference with Labor Negotiator Pursuant to Government Code Section 54957.6

Agency designated representative: David Aranda

Unrepresented employees: Chief Executive Officer, Chief Financial Officer, Claims Manager, Senior Accountant

10.0 ANNOUNCEMENT OF REPORTABLE ACTION IN CLOSED SESSION

11.0 REPORTS/COMMENTS/OTHER BUSINESS

11.1 Staff Reports and Updates

11.2 Board Director Reports, Comments, Future Agenda Items, Recommendations, and Questions

12.0 ADJOURNMENT

The next Board meeting will be held March 23, 2023 at the Hilton Sacramento Arden West, 2200 Harvard St, Sacramento, CA 95815. Items to be discussed at this meeting include:

- Longevity Distributions
- FY 2022-23 Rate Estimates
- Potential Member Notices of Intent to Withdraw

Posted on February 1, 2023



ADA Compliance: *In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact Candice Richardson, at (800) 537-7790 or at memberplus@sdrma.org. Request must be made as early as possible.*