

Catalog of Enterprise Systems - Senate Bill No. 272 (SB272)

CHAPTER 795 - An act to add Section 6270.5 to the Government Code, relating to public records.

This bill requires each local agency, except a local educational agency, in implementing the California Public Records Act, to create a catalog of enterprise systems, as defined, to make the catalog publicly available upon request in the office of the person or officer designated by the agency's legislative body, and to post the catalog on the local agency's Internet Website.

The bill requires the catalog to disclose a list of the enterprise systems utilized by the agency, and, among other things, the current system vendor and product, unless, on the facts of the particular case, the public interest served by not disclosing that information clearly outweighs the public interest served by disclosure, in which case the local agency may instead provide a system name, brief title, or identifier of the system. [Learn more about SB 272](#)

Special District Risk Management Authority
 Disclosure of Enterprise System Information
 SB 272 / Government Code 6270.5

Vendor	Product	Purpose	Data Type	Custodian	Freq Collected	Frequency Updated
ADP	Workforce Now	Financial System	Payroll	Finance	As Needed	As Needed
Adobe	Acrobat	Create, edit PDF documents	Document publishing	CEO	As Needed	As Needed
Constant Contact	Constant Contact	Newsletter "E Blasts"	Member Email Addresses for Communications	Member Services	As Needed	As Needed
David Corporation	Ventiv	Tracking SDRMA members' claims and third party claimants	Claims and related information	Claims	Daily	Daily
Digital Gear	WordPress	District Website	District Website, Content Management for Web Posting/Calendars/Documents	CEO	As Needed	As Needed
Microsoft	Exchange	Email System	Enterprise Electronic Mail	CEO	Daily	Daily
Microsoft	Office Suite	Office Productivity	Document system	All	Daily	As Needed
Microsoft	Microsoft Dynamics SL	Accounting Software	Accounting information including invoices, payments, financial statements	Finance	Daily	Daily
SDRMA	PolicyPlus	Database of SDRMA Members	Member's information, policies, scheduled items, used for billing	Member Services	Daily	Daily
SurveyMonkey	SurveyMonkey	Public Outreach Surveys	Member Email Addresses for Communications	CEO	As Needed	As Needed

Updated: September 19, 2022