



**Mike Scheafer, Board President**

**Sandy Seifert-Raffelson, Vice President**  
**Robert Swan, Secretary**  
**David Aranda, CSDM**

**Timothy Unruh, CSDM**  
**Jesse Claypool**  
**Thomas Wright**

**Special District Risk Management Authority**  
**Regular Board Meeting**

**Wednesday, May 4, 2022**  
**3:00 p.m.**

**Thursday, May 5, 2022**  
**8:00 a.m.**

**1112 I Street, 3<sup>rd</sup> Floor, Earl Sayre Board Room**  
**Sacramento, CA 95814**

Note: Agenda postings and meetings are done in accordance with Ralph M. Brown Act. Govt. Code §54954.2 Section 54953 (b)(1) allows local agencies to conduct meetings via teleconferencing. Subsection (b)(3) of the same section requires that all teleconference locations be identified in the agenda, and that each location be accessible to the public. Section (b)(2) requires that all votes taken during a teleconference meeting shall be by roll call. Any agenda item may be discussed in a different order, if necessary.

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a regular meeting to make arrangements for such reasonable accommodations: Ashley Flores, Board Clerk, (916) 231-4132 or [aflores@sdrma.org](mailto:aflores@sdrma.org)

## AGENDA

### 1.0 CALL MEETING TO ORDER

- 1.1 Roll Call
- 1.2 Approval of Agenda (Board President)

### 2.0 PUBLIC COMMENT

*At this time, members of the public may speak on any item not on the agenda with comments limited to 5 minutes per person. A maximum time limit of 20 minutes for all public testimony is permitted under this agenda item. The Board reserves the right to waive the foregoing time limits by a majority vote.*

### 3.0 ADMINISTRATIVE ITEMS AND PRESENTATIONS

- 3.1 Review Meeting, Conference, and Educational Schedules (Chief Executive Officer)
- 3.2 Review communication and correspondence (Chief Executive Officer)
- 3.3 Review of Executive Summary of Training (Board President)

### 4.0 CONSENT CALENDAR – Items expected to be routine and non-controversial

- 4.1 **Approve** draft meeting minutes from the Annual Membership Meeting on March 22, 2022, Regular and Special Board meetings on March 23, 2022 Board Meeting (Board Clerk)
- 4.2 **Review** recent marketing activities (Chief Member Services Officer)
- 4.3 **Ratify** payment of bills paid for the months of March 2022 (Chief Financial Officer)
- 4.4 **Receive and file** financial reports presented for the Property/Liability, Workers' Compensation, Health Benefits Programs and Joint/Common Allocated Operations (Chief Financial Officer)
- 4.5 **Receive and file** Underwriting Status report (Chief Member Services Officer)
- 4.6 **Approve** declaration of certain SDRMA capital assets as surplus and authorize disposal of same (Chief Financial Officer)

## 5.0 CSDA-RELATED ITEMS

- 5.1 **Review and discuss** CSDA business and activity (CSDA Chief Executive Officer)
- 5.2 **Review and discuss** Alliance Executive Council business and activity (CSDA Chief Executive Officer; Chief Executive Officer; AEC Members)
- 5.3 **Review and discuss** Special Leadership Foundation business and activity (CSDA Chief Executive Officer; Chief Executive Officer; SDLF Members)
- 5.4 **Review** of CSDA Committees Updates (Board President)

## 6.0 BOARD ITEMS

- 6.1 **Subject: Approval of Prospective Members into SDRMA Workers' Compensation and Property/Liability Programs**

Presenter: Wendy Tucker, Member Services Manager

Recommendation: **Approve** admission of new members into the following programs: None.

- 6.2 **Subject: Potential Member Notices of Intent to Withdraw**

Presenter: Ellen Doughty, Chief Member Services Officer

Recommendation: **Receive and file** the report concerning notices received from members for potential withdrawal effective July 1, 2022

- 6.3 **Subject: Claims Quarterly Review**

Presenter: Debbie Yokota, Chief Risk Officer

Recommendation:

- **Receive and file** the status report concerning claims activities for the quarter ending March 31, 2022; and
- **Approve** claim settlements as presented in the status report

6.4 **Subject: Aggregate Stop-Loss Attachment Point & Corridor Quarterly Status Review**

Presenter: Jennifer Chilton, Chief Financial Officer

Recommendation: **Receive and file** the Aggregate Stop-Loss Attachment Point and Corridor Status Reports

6.5 **Subject: Quarterly Review of Loss Prevention Activities**

Presenter: Enriqueta (Henri) Castro, Safety/Loss Prevention Manager

Recommendation: **Receive and file** the status report regarding safety and loss prevention efforts by SDRMA for the quarter ending March 31, 2022

6.6 **Subject: Member Termination – Irish Beach Water District**

Presenters: Laura S. Gill, Chief Executive Officer  
Debbie Yokota, Chief Risk Officer

Recommendation: **Approve** the Chief Executive Officer’s recommendation to terminate membership

6.7 **Subject: Amendments to SDRMA Bylaws**

Presenter: Laura S. Gill, Chief Executive Officer

Recommendation: **Approve** proposed revisions to SDRMA Bylaws and **authorize distribution** to Members for required 30-day review period

6.8 **Subject: FY 2022-23 Preliminary Budget**

Presenters: Laura S. Gill, Chief Executive Officer  
Jennifer Chilton, Chief Financial Officer

Recommendation: **Receive and file** the preliminary FY 2022-23 program budgets

6.9 **Subject: Strategic Planning for Fiscal Years 2022-23 through 2024-25**

Presenters: Laura S. Gill, Chief Executive Officer

Recommendation: **Receive and file** the strategic planning update and **provide direction**

7.0 **TIMED ITEMS**

**(This section will include presentations with a specific day and time for specific speakers: consultants, brokers, legislative director, coverage counsel, etc.)**

**Wednesday, May 4 – 3:00 pm**

7.1 **Subject: Treasurer’s Quarterly Investment Report**

Presenters: Lauren Brant, Managing Director, Public Financial Management  
Allison Kaune, Senior Analyst, Public Financial Management  
Jennifer Chilton, Chief Financial Officer

Recommendation: **Receive and file** investment report, LAIF Statement, and Treasurer’s Certification of Investments and Cash Flow Sufficiency

7.2 **Subject: Special District Reinsurance Group (SDRG) Captive Update**

Presenters: Lauren Brant, Managing Director, Public Financial Management  
Allison Kaune, Senior Analyst, Public Financial Management  
Jennifer Chilton, Chief Financial Officer

Recommendation: **Receive and file** the SDRG Captive Update

**Thursday, May 4 – 8:00 am**

7.3 **Subject: Program Rates for FY 2022-23**

Presenter: Jennifer Chilton, Chief Financial Officer

Recommendation:

- **Approve** the proposed Workers’ Compensation rates for program year 2022-22; and
- **Receive and file** the Property/Liability preliminary rate estimates for program year 2022-23

## 8.0 REPORTS/COMMENTS/OTHER BUSINESS

8.1 Staff Reports and Updates

8.2 Board Director Reports, Comments, Future Agenda Items, Recommendations, and Questions

## 9.0 ADJOURNMENT

The next Board meeting will be held June 22-23, 2022, at the SDRMA Administration Building, 1112 I Street, 3rd Floor, Earl Sayre Board Room Sacramento, CA 95814. Items to be discussed at this meeting include:

- Adoption of FY 2022-23 Preliminary Budget
- Legislative Report
- Member Withdrawal Report
- Proposed Bylaw Revision Approval
- Insurance/Reinsurance coverage program structure
- OPEB Review
- Annual safety awards recipients

Posted on April 29, 2022

  
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Ashley Flores, Clerk of the Board

**ADA Compliance:** *In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact Ashley Flores, Clerk of the Board, at (800) 537-7790 or at [aflores@sdrma.org](mailto:aflores@sdrma.org). Request must be made as early as possible.*