



Mike Scheafer, Board President

Sandy Seifert-Raffelson, Vice President
Bob Swan, Secretary
David Aranda, CSDM

Jean Bracy, CSDM
Tim Unruh, CSDM
Jesse Claypool

Special District Risk Management Authority
Regular Board Meeting

Wednesday, August 26, 2020
2:00 p.m.

Thursday, August 27, 2020
9:00 a.m.

Held Remotely Via Zoom
Phone: (669) 900-9128
Meeting ID: 562 012 1037
Password: 875411

This Virtual Meeting is held pursuant to Executive Order N-29-20 issued by Governor Newsom on March 17, 2020 that directs Californians to follow public health directives including canceling large gatherings. The Executive Order also allows local legislative bodies to hold meetings via conference calls while still satisfying state transparency requirements. Executive Order N-33-20, prohibits people from leaving their homes or places of residence except to access necessary supplies and services or to engage in specified critical infrastructure employment.

Note: Pursuant to the Brown Act, Section 54953(b)(2). Section (b) (2) requires that all votes taken during a teleconference meeting shall be by roll call. Any agenda item may be discussed in a different order, if necessary. The Board may take action whether items are listed as action, information or discussion. The meeting is being held solely by remote means and will be made accessible to members of the public seeking to attend and address the Board solely through the phone number set forth above, except that members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations: Ashley Flores, Board Clerk, (916) 231-4132 or aflores@sdrma.org

AGENDA

1.0 CALL MEETING TO ORDER

1.1 ROLL CALL

1.2 Approval of Agenda (Board President)

2.0 PUBLIC COMMENT

At this time, members of the public may speak on any item not on the agenda with comments limited to 5 minutes per person. A maximum time limit of 20 minutes for all public testimony is permitted under this agenda item. The Board reserves the right to waive the foregoing time limits by a majority vote.

3.0 ADMINISTRATIVE ITEMS AND PRESENTATIONS

3.1 Recognition Staff Anniversaries (Board President)

3.2 Review Meeting, Conference, and Educational Schedules (Chief Executive Officer)

3.3 Review communication and correspondence (Chief Executive Officer)

4.0 CONSENT CALENDAR – Items expected to be routine and non-controversial

4.1 **Approve** draft minutes from June 24-25, 2020 and July 15, 2020 Board Meetings (Board Clerk)

4.2 **Review** recent marketing activities (Chief Member Services Officer)

4.3 **Ratify** payment of bills paid for the month of June 2020 (Finance Manager)

4.4 **Receive and file** financial reports presented for the Property/Liability, Workers' Compensation, Health Benefits Programs and Joint/Common Allocated Operations (Finance Manager)

4.5 **Receive and file** Underwriting Status Quarterly report for the fourth quarter of 2019-20 (Chief Member Services Officer)

5.0 CSDA-RELATED ITEMS

5.1 **Review and discuss** CSDA business and activity (CSDA Chief Executive Officer)

5.2 **Review and discuss** Alliance Executive Council business and activity (CSDA Chief Executive Officer; Chief Executive Officer; AEC Members)

5.3 **Review and discuss** Special Leadership Foundation business and activity (CSDA Chief Executive Officer; Chief Executive Officer; SDLF Members)

6.0 BOARD ITEMS

6.1 **Subject: Approval of Prospective Members into SDRMA Workers' Compensation and Property/Liability Programs**

Presenter: Ellen Doughty, Chief Member Services Officer

Recommendation: Approve the following prospective members into the following programs:

- **Workers' Compensation:**
 1. Calaveras County Resource Conversation District
 2. South Santa Clara Valley Memorial District
- **Property/Liability:**
 1. Miraleste Recreation and Park District
 2. San Gabriel Valley Regional Housing Trust
 3. Truckee Tahoe Workforce Housing Agency
- **Workers' Compensation and Property/Liability:**
 1. Belvedere Tiburon Library Agency

6.2 **Subject: Claims Status Update**

Presenter: Debbie Yokota, Acting Chief Risk Officer

Recommendation: Receive and file the overall status of claims development for the Property/Liability and Workers' Compensation programs for the 2019-20 program year

- 6.3 **Subject:** **Claims and Loss Prevention Quarterly Report**
- Presenter:** Debbie Yokota, Acting Chief Risk Officer
- Recommendation:** **Receive and file** the fourth quarter PY 2019-20 year-end status report concerning claims and loss prevention activities
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- 6.4 **Subject:** **TargetSolutions Contract Renewal**
- Presenter:** Debbie Yokota, Acting Chief Risk Officer
- Recommendation:** **Authorize** the Board President to sign a one-year contract with TargetSolutions
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- 6.5 **Subject:** **Health Benefits Program Rates for Calendar Year 2021**
- Presenter:** C. Paul Frydendal, Chief Operating Officer
- Recommendation:** **Approve** Policy 2020-03, “Establishing Health Benefits Program Rates for Calendar Year 2021.”
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- 6.6 **Subject:** **Adoption of FY 2020-21 Final Budget**
- Presenter:** C. Paul Frydendal, Chief Operating Officer
Jennifer Chilton, Finance Manager
- Recommendation:** **Adopt** FY 2020-21 Final Budget
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- 6.7 **Subject:** **Strategic Plan Update**
- Presenter:** Laura S. Gill, Chief Executive Officer
- Recommendation:** **Receive and file** the status report on the SDRMA’s Strategic Business Plan - *Recalibrating Our Course - Vision 2022* accomplishments for the fiscal year ending June 30, 2020

Wednesday, August 26, 2020 at 2:00 p.m.

7.0 TIMED ITEMS

(This section will include presentations with a specific day and time for specific speakers: consultants, brokers, legislative director, coverage counsel, etc.)

7.1 Subject: Treasurer’s Quarterly Investment Report 2:00 p.m. (30 mins)

Presenters: Lauren Brant, Managing Director, Public Financial Management
Allison Kaune, Senior Analyst, Public Financial Management
C. Paul Frydendal, Chief Operating Officer

Recommendation: **Receive and file investment report, LAIF Statement, and Treasurer’s Certification of Investments and Cash Flow Sufficiency**

Thursday, August 27, 2020 at 9:00 a.m.

8.0 OPPORTUNITY FOR PUBLIC TO ADDRESS CLOSED SESSION MATTERS

9.0 CLOSED SESSION

9.1 Public Employee Performance Evaluation Pursuant to Government Code Section 54957
Title: Chief Executive Officer

9.2 Conference with Labor Negotiator Pursuant to Government Code Section 54957.6
Agency designated representative: Mike Scheafer, Board President
Unrepresented employee: Chief Executive Officer

10.0 ANNOUNCEMENT OF REPORTABLE ACTION IN CLOSED SESSION

10.1 Oral recommendation regarding proposed changes to salary and /or fringe benefits of Chief Executive Officer

10.2 Discussion and possible approval of changes to salary and/or fringe benefits of Chief Executive Officer

10.3 Amend Publicly Available Pay Schedule for Program Year 2020-21 to reflect any change to salary of Chief Executive Officer

11.0 REPORTS/COMMENTS/OTHER BUSINESS

11.1 Staff Reports and Updates

11.2 Board Director Reports, Comments, Future Agenda Items, Recommendations, and Questions

12.0 ADJOURNMENT

The next Board meeting will be held November 4-5, 2020 at the SDRMA Administration Building, 1112 I Street, 3rd Floor, Earl Sayre Board Room Sacramento, CA 95814. Items to be discussed at this meeting include:

- Financial Audit results
- Internal Control Policy review
- Actuarial projections
- Updated five-year projection
- Legislative Wrap-up
- FY 2020-21 Board Meeting Schedule

Posted on August 20, 2020



Ashley Flores, Clerk of the Board

ADA Compliance: *In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact Ashley Flores, Clerk of the Board at (800) 537-7790 or at aflores@sdrma.org. Request must be made as early as possible.*