



EMPLOYER PULL NOTICE (EPN) SERVICES

Members of SDRMA have access to complimentary EPN services as an added -value benefit. We have contracted with Plexus Global and Embark Safety, a DMV approved EPN agent, so members can monitor employee driving records efficiently and securely.



NO COST FOR SDRMA MEMBERS



UNLIMITED EMPLOYEE ENROLLMENT



SIMPLE ENROLLMENT PROCESS



STEP 1

- Complete/submit the in-take form (attached) and email **memberplus@sdrma.org** to let us know you're interested in obtaining EPN services.
 - Determine if your agency already has an EPN Agent and/or a DMV requester code.
 - If you wish to enroll all employees, fill out **INF 1101 Authorization for Release of Driver Record Information**



STEP 2

- Visit the following site: **<https://www.embarksafety.com/plexus>**
 - Enter using the password: "prism"
 - This site will provide:
 - Implementation Instructions
 - Required Documents
 - Resources
 - Embark Connect Login



STEP 3

- REMEMBER: If your agency has a current EPN Agent, you must formally terminate the service and the current agent must acknowledge receipt of termination with DMV before they will assign your agency to a new agent.
- Plexus will set up user accounts, ensure drivers have been added correctly, and provide system training for the Embark Safety Connect Platform.



EMPLOYMENT PULL NOTICE (EPN) SERVICES IN-TAKE FORM

Please save form with your agency name followed by “_SDRMA_EPN” (example: ABC District_SDRMA_EPN) and return completed form to Member Services at memberplus@sdrma.org

AGENCY NAME

AGENCY WEBSITE

PROGRAM PARTICIPATION

Property/Liability (PL)

Workers' Comp (WC)

PL & WC

(PHYSICAL) ADDRESS

Street

City, State

Zip Code

PRIMARY CONTACT INFORMATION

Name

Title

Department

(Mailing) Address - Street

City, State

Zip Code

Phone

Extension

Direct Line

Email

SECONDARY CONTACT INFORMATION

Name

Title

Department

(Mailing) Address - Street

City, State

Zip Code

Phone

Extension

Direct Line

Email

If you have questions or would like more information, please email us at memberplus@sdrma.org