



Sandy Seifert-Raffelson, Board President

Robert Swan, Vice President
Jesse Claypool, Secretary
Mike Scheafer

Timothy Unruh, CSDM
Thomas Wright
Robert Housley, CSDM

**Special District Risk Management Authority
Regular Board Meeting**

**Wednesday, January 8, 2025
1:00 p.m.**

**Thursday, January 9, 2025
8:00 a.m.**

**1112 I Street, 3rd Floor, Earl Sayre Board Room
Sacramento, CA 95814**

and

Via Zoom

Phone: (669) 900-9128

Meeting ID: 562 012 1037

Password: 875411

*Note: Agenda posting and meetings are done in accordance with Ralph M. Brown Act. Govt. Code §54954.2 and §54953 (b) (1) allows local agencies to conduct meetings via teleconferencing. Part (b) (3) of the same section requires that all teleconference locations be identified in the agenda, and that each location be accessible to the public. Section (b) (2) of this Section requires that **all votes taken during a teleconference meeting shall be by roll call**. Any agenda item may be discussed in a different order, if necessary. The Board may take action whether items are listed as action, information or discussion.*

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a regular meeting to arrange for such reasonable accommodations: Candice Richardson, (916) 231-4141 or crichardson@sdrma.org.

AGENDA

1.0 CALL MEETING TO ORDER

1.1 Roll Call

1.2 Consideration of Off Agenda Items

Pursuant to Government Code Section 54954.2(b), except as provided in this paragraph, no action or discussion shall be taken at a regular meeting on any item which does not appear on the posted Final Agenda. Pursuant to Government Code Section 54954.2 (b)(2) an item may be added to the Final Agenda after the Final Agenda has been posted upon a determination by a two-thirds vote of the Board of Directors (or an unanimous vote if less than two-thirds of the Board of Directors are present); the vote shall be on a motion stating that there is a need to take immediate action and that the need for action came to the attention of the Board of Directors subsequent to the Final Agenda being posted. Any such motion shall be accompanied by distribution of a written statement on a form provided by the office of the Chief Executive Officer/Secretary of the Board, to be included in the record, stating the facts upon which it can be determined that the need to take action arose after the Final Agenda was posted. In addition, action may be taken on an item not on the posted Final Agenda under the circumstances stated in Government Code Section 54954.2 (b)(1) [emergency] and 54954.2 (b)(3) [continued regular meetings].

2.0 OPPORTUNITY FOR PUBLIC TO ADDRESS CLOSED SESSION MATTERS

3.0 CLOSED SESSION

3.1 Public Employee Performance Evaluation Pursuant to Government Code Section 54957
Title: Chief Executive Officer

4.0 ANNOUNCEMENT OF REPORTABLE ACTION IN CLOSED SESSION

Thursday, January 9, 2025 – 8:00 a.m.

5.0 PUBLIC COMMENT

At this time, members of the public may speak on any item not on the agenda with comments limited to 5 minutes per person. A maximum time limit of 20 minutes for all public testimony is permitted under this agenda item. The Board reserves the right to waive the foregoing time limits by a majority vote.

6.0 CONSENT CALENDAR – Items expected to be routine and non-controversial

6.1 Approval of Minutes..... 14
An action to approve the minutes of the November 6-7, 2024 Board Meeting and December 12, 2024 Special Board Meeting.

7.0 GENERAL BUSINESS ITEMS AND PRESENTATIONS

7.1 Meeting, Conference, and Educational Schedules (Chief Executive Officer)..... 34
Review the 2025 meeting, conference, and educational schedules.

7.2 Executive Summary of Training (Board President) 40
An informational item to review and discuss training sessions attended since the last Board meeting.

7.3 Alliance Executive Council, Special District Leadership Foundation, and CSDA Committee Updates (AEC Members; SDLF Members; CSDA Committee Members) 41
An informational item to review and discuss AEC, SDLF, and CSDA Committee business and activity.

7.4 Member Services/Underwriting Update (Member Services Manager; Underwriting/Program Manager)49
An action item to receive and file the reports for Underwriting, Health Benefits, and Member Services.

7.5 Review of CEO Evaluation Process (Ad-Hoc Committee) 60
An action item to approve the CEO Evaluation process recommended by the Ad-Hoc Committee.

8.0 INSURANCE PROGRAMS

8.1 Update on the Workers’ Compensation and Property/Liability Renewal (Underwriting/Program Manager)..... 97
An informational report regarding an update on the Workers’ Compensation and Property/Liability Renewal cycle.

9.0 BOARD ITEMS

9.1 Election of 2025 Board Officers (Chief Executive Officer) 99
An action item to approve the election of the Board President, Vice-President, and Secretary to serve for the 2025 calendar year.

10.0 REPORTS/COMMENTS/OTHER BUSINESS

10.1 Staff Reports

Staff will report on matters of interest to the Board.

10.2 Board Director Reports

Comments, Future Agenda Items, Recommendations, and Questions.

11.0 ADJOURNMENT

The next Board meeting will be held February 5-6, 2025, at the SDRMA Administration Building, 1112 I Street, 3rd Floor, Earl Sayre Board Room Sacramento, CA 95814. Items to be discussed at this meeting include:

- Board Committee Assignments
- FY 2025-26 Cost-of-Living Adjustment
- Update: FY 2025-26 Rate Review
- 2025 Credit Incentive Program Criteria
- Reinsurer/Excess Renewal Update
- Longevity Distributions
- Quarterly Reports:
 - Underwriting
 - Claims Status
 - Risk Control Activities
 - Treasurer's Report
 - Financial Reports

Posted on January 2, 2025



ADA Compliance: *In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact Candice Richardson, at (800) 537-7790 or at crichardson@sdrma.org. Request must be made as early as possible.*