



Sandy Seifert-Raffelson, Board President

Robert Swan, Vice President
Jesse Claypool, Secretary
Mike Scheafer

Timothy Unruh, CSDM
Thomas Wright
Robert Housley, CSDM

**Special District Risk Management Authority
Regular Board Meeting**

**Wednesday, June 4, 2025
1:00 p.m.**

**Thursday, June 5, 2025
8:00 a.m.**

**1112 I Street, 3rd Floor, Earl Sayre Board Room
Sacramento, CA 95814
and**

Via Zoom

**Phone: (669) 900-9128
Meeting ID: 562 012 1037
Password: 875411**

*Note: Agenda posting and meetings are done in accordance with Ralph M. Brown Act. Govt. Code §54954.2 and §54953 (b) (1) allows local agencies to conduct meetings via teleconferencing. Part (b) (3) of the same section requires that all teleconference locations be identified in the agenda, and that each location be accessible to the public. Section (b) (2) of this Section requires that **all votes taken during a teleconference meeting shall be by roll call**. Any agenda item may be discussed in a different order, if necessary. The Board may take action whether items are listed as action, information or discussion*

A copy of this agenda must be posted at each location

Teleconference Participants

The following Director(s) will participate in the Board meeting via teleconference at the locations listed:

Director Wright, 1564 Buckingham, Clovis, CA 93611

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a regular meeting to arrange for such reasonable accommodations: Candice Richardson, (916) 231-4141 or crichardson@sdrma.org.

AGENDA

1.0 CALL MEETING TO ORDER

1.1 Roll Call

1.2 Consideration of Off Agenda Items

Pursuant to Government Code Section 54954.2(b), except as provided in this paragraph, no action or discussion shall be taken at a regular meeting on any item which does not appear on the posted Final Agenda. Pursuant to Government Code Section 54954.2 (b)(2) an item may be added to the Final Agenda after the Final Agenda has been posted upon a determination by a two-thirds vote of the Board of Directors (or an unanimous vote if less than two-thirds of the Board of Directors are present); the vote shall be on a motion stating that there is a need to take immediate action and that the need for action came to the attention of the Board of Directors subsequent to the Final Agenda being posted. Any such motion shall be accompanied by distribution of a written statement on a form provided by the office of the Chief Executive Officer/Secretary of the Board, to be included in the record, stating the facts upon which it can be determined that the need to take action arose after the Final Agenda was posted. In addition, action may be taken on an item not on the posted Final Agenda under the circumstances stated in Government Code Section 54954.2 (b)(1) [emergency] and 54954.2 (b)(3) [continued regular meetings].

2.0 PUBLIC COMMENT

At this time, members of the public may speak on any item not on the agenda with comments limited to 5 minutes per person. A maximum time limit of 20 minutes for all public testimony is permitted under this agenda item. The Board reserves the right to waive the foregoing time limits by a majority vote.

3.0 CONSENT CALENDAR – Items expected to be routine and non-controversial

3.1 Approval of Minutes 15

An action to approve the minutes of the May 14, 2025, Board Meeting.

3.2 Meeting, Conference, and Educational Schedules 25

Review the 2025 meeting, conference, and educational schedules.

4.0 GENERAL BUSINESS ITEMS AND PRESENTATIONS

4.1 Milestone Staff Anniversary Recognition (Interim Chief Executive Officer/Chief Risk Officer)30

An informational item to recognize staff for their milestone anniversary date at SDRMA.

4.2	Executive Summary of Training (Board President)	34
	<i>An informational item to review and discuss training sessions attended since the last Board meeting.</i>	
4.3	CSDA Business and Activity (CSDA Chief Executive Officer)	35
	<i>An informational item to review and discuss CSDA business and activity.</i>	
4.4	Alliance Executive Council, Special District Leadership Foundation, and CSDA Committee Updates (AEC Members; SDLF Members; CSDA Committee Members)	36
	<i>An informational item to review and discuss AEC, SDLF, and CSDA Committee business and activity.</i>	
4.5	Mid-Year Review of Proposed Legislation (Aaron Avery, CSDA)	38
	<i>An action item to receive and file the Mid-Year Review of Proposed Legislation related to the Workers' Compensation and Property/Liability Programs.</i>	
4.6	Underwriting Update (Underwriting/Program Manager)	51
	<i>An action item to receive and file the reports for Underwriting and Health Benefits.</i>	
4.7	Member Notice of Intent to Withdraw (Underwriting/Program Manager)	60
	<i>An action item to receive and file the report concerning member withdrawals effective July 1, 2025.</i>	
4.8	Strategic Business Plan (Interim Chief Executive Officer/Chief Risk Officer)	63
	<i>An action item to approve the FY 2025-26 – FY 2027-28 Strategic Business Plan.</i>	
4.9	Staff Longevity Policy (Interim Chief Executive Officer/Chief Risk Officer; Board President)	73
	<i>An informational item to discuss options for creating a staff longevity policy.</i>	
4.10	Retirement Notice Incentive Policy (Interim Chief Executive Officer/Chief Risk Officer; Board President)	78
	<i>An informational item to discuss options for creating a retirement notice incentive policy.</i>	

5.0 CLAIMS/RISK CONTROL ITEMS

5.1	Annual Safety Awards (Risk Control Manager)	84
	<i>An action item to ratify staff's selected recipients for the McMurchie and Earl F. Sayre Excellence in Safety Awards.</i>	

- 5.2 Proposed Innovation Award Program (Risk Control Manager) 87
An action item to approve the proposed annual Innovation Awards initiative.

6.0 INSURANCE PROGRAMS

Workers' Compensation Program

- 6.1 2025-26 Excess Workers' Compensation Program Renewal
(Underwriting/Program Manager; Doug Wozniak, Alliant Insurance Services) ..89
*An action item to approve acceptance of the Midwest Employers Casualty
Company or PRISM Excess Workers' Compensation renewal.*
- 6.2 Risk Transfer to SDRG (Chief Financial Officer) 91
*An action item to approve the reinsurance agreement transferring risk from
SDRMA to SDRG for 2025-26.*

Property/Liability Program

- 6.3 2025-26 Excess Property and Liability Program Renewals (Underwriting/Program
Manager; Doug Wozniak, Alliant Insurance Services; Karl Sneider, Apex Insurance
Services)95
*An action item to approve acceptance of the Crime (Employee Dishonesty)
proposal and authorize the interim CEO to approve acceptance and sign the APIP
quotation if does not exceed a flat renewal:*
- *National Union Fire Insurance Company of Pittsburgh, PA: \$1M per loss*
 - *Alliant Property Insurance Program (APIP): Includes property, boiler &
machinery, pollution, cyber*

7.0 FINANCIAL ITEMS

- 7.1 CEO Position (Board President) 97
*An action item to approve the compensation for the Interim Chief Executive Officer
position.*
- 7.2 Publicly Available Pay Schedule for Program Year 2025-26 (Chief Financial Officer)
..... 98
*An action item to approve the proposed Publicly Available Pay Schedule for the
2025-26 program year.*
- 7.3 FY 2025-26 Final Budget (Chief Financial Officer) 114
An action item to adopt the Final Program Budgets for Fiscal Year 2025-26.

8.0 REPORTS/COMMENTS/OTHER BUSINESS

8.1 Staff Reports

Staff will report on matters of interest to the Board.

8.2 Board Director Reports

Comments, Future Agenda Items, Recommendations, and Questions.

9.0 OPPORTUNITY FOR PUBLIC TO ADDRESS CLOSED SESSION MATTERS

10.0 CLOSED SESSION

10.1 Public Employment Pursuant to Government Code Section 54957

Title: Chief Executive Officer

10.2 Conference with Labor Negotiators Pursuant to Government Code Section 54956.8

Agency Designated Representative: Sandy Seifert-Raffelson

Unrepresented Employee: Acting Chief Executive Officer

11.0 ANNOUNCEMENT OF REPORTABLE ACTION IN CLOSED SESSION

12.0 ADJOURNMENT

The next Board meeting will be held August 6, 2025, at the SDRMA Administration Building, 1112 I Street, 3rd Floor, Earl Sayre Board Room Sacramento, CA 95814. Items to be discussed at this meeting include:

- OPEB Review
- Captive Update
- Quarterly Reports:
 - Underwriting
 - Claims Status
 - Risk Control Activities
 - Treasurer's Report
 - Financial Reports

Posted on May 29, 2025



ADA Compliance: *In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact Candice Richardson, at (800) 537-7790 or at crichardson@sdrma.org. Request must be made as early as possible.*