



Sandy Seifert-Raffelson, Vice-President
Bob Swan, Secretary
Ann Siprelle, General Counsel

Jim Marta, Auditor
C. Paul Frydendal, COO

Special District Risk Management Authority Election Committee Meeting

Wednesday, May 5, 2021
10:00 a.m. - 11:00 a.m.

Held Remotely Via Zoom

Phone: (669) 900-9128
Meeting ID: 562 012 1037
Password: 875411

This Virtual Meeting is held pursuant to Executive Order N-29-20 issued by Governor Newsom on March 17, 2020.

Note: Pursuant to the Brown Act, Section 54953(b)(2). Section (b) (2) requires that all votes taken during a teleconference meeting shall be by roll call. Any agenda item may be discussed in a different order, if necessary. The Board may take action whether items are listed as action, information or discussion. The meeting is being held solely by remote means and will be made accessible to members of the public seeking to attend and address the Board solely through the phone number set forth above, except that members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations: Ashley Flores, Board Clerk, (916) 231-4132 or aflores@sdrma.org

AGENDA

1.0 CALL MEETING TO ORDER

2.0 ACTION ITEMS

2.01 Subject: **Nomination Documents Filed by Candidates**

Presenter: C. Paul Frydendal, Chief Operating Officer

Recommendation: **Approve** the candidates who have submitted valid Resolutions, Candidates' Statements of Qualifications and who meet requirements of the SDRMA Election Policy No. 2021-02

2.02 Subject: **Candidates Order on the Ballot**

Presenter: C. Paul Frydendal, Chief Operating Officer

Recommendation: **Approve** the order of the candidates' names to be placed on the ballot

2.03 Subject: **Election Ballot Documents**

Presenter: C. Paul Frydendal, Chief Operating Officer

Recommendation: **Review** Specimen Election Ballot Documents and Election Policy No. 2021-02. **Approval** of additional actions may be required

3.0 ADJOURNMENT

The next **Election Committee** meeting to count ballots is scheduled for August 18, 2021 at the SDRMA Administration Building, 1112 I Street, 3rd Floor, Earl Sayre Board Room Sacramento, CA 95814.



Mike Scheafer, Board President

Sandy Seifert-Raffelson, Vice President
Bob Swan, Secretary
David Aranda, CSDM

Jean Bracy, CSDM
Tim Unruh, CSDM
Jesse Claypool

Special District Risk Management Authority
Regular Board Meeting

Wednesday, May 5, 2021
1:00 p.m. - 5:00 p.m.

Thursday, May 6, 2021
8:00 a.m.

Held Remotely Via Zoom
Phone: (669) 900-9128
Meeting ID: 562 012 1037
Password: 875411

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AGENDA

1.0 CALL MEETING TO ORDER

- 1.1 Roll Call
- 1.2 Approval of Agenda (Board President)

2.0 PUBLIC COMMENT

At this time, members of the public may speak on any item not on the agenda with comments limited to 5 minutes per person. A maximum time limit of 20 minutes for all public testimony is permitted under this agenda item. The Board reserves the right to waive the foregoing time limits by a majority vote.

3.0 ADMINISTRATIVE ITEMS AND PRESENTATIONS

- 3.1 Review Meeting, Conference, and Educational Schedules (Chief Executive Officer)
- 3.2 Review communication and correspondence (Chief Executive Officer)
- 3.3 Review of Executive Summary of Training (Board President)

4.0 CONSENT CALENDAR – Items expected to be routine and non-controversial

- 4.1 **Approve** draft meeting minutes from the March 24, 2021 Board Meeting and April 15, 2021 Special Closed Session Meeting (Board Clerk)
- 4.2 **Review** recent marketing activities (Chief Member Services Officer)
- 4.3 **Ratify** payment of bills paid for the month of March 2021 (Finance Manager)
- 4.4 **Receive and file** financial reports presented for the Property/Liability, Workers' Compensation, Health Benefits Programs and Joint/Common Allocated Operations (Finance Manager)

5.0 CSDA-RELATED ITEMS

- 5.1 **Review and discuss** CSDA business and activity (CSDA Chief Executive Officer)

- 5.2 **Review and discuss** Alliance Executive Council business and activity (CSDA Chief Executive Officer; Chief Executive Officer; AEC Members)
- 5.3 **Review and discuss** Special Leadership Foundation business and activity (CSDA Chief Executive Officer; Chief Executive Officer; SDLF Members)
- 5.4 **Review** of CSDA Committees Updates (Board President)

6.0 BOARD ITEMS

- 6.1 **Subject: Approval of Prospective Members into SDRMA Workers' Compensation and Property/Liability Programs**

Presenter: Ellen Doughty, Chief Member Services Officer

Recommendation: **Approve** admission of new members - None

- 6.2 **Subject: Potential Member Notices of Intent to Withdraw**

Presenter: Ellen Doughty, Chief Member Services Officer

Recommendation: **Receive and file** the report concerning notices received from members for potential withdrawal effective July 1, 2021

- 6.3 **Subject: Underwriting Status Report (Quarterly Report)**

Presenter: Ellen Doughty, Chief Member Services Officer

Recommendation: **Receive and file** the Underwriting Status Report

- 6.4 **Subject: Claims and Loss Prevention Quarterly Review**

Presenter: Debbie Yokota, Chief Risk Officer

Recommendation: **Receive and file** the status report concerning claims and loss prevention activities for the quarter ending March 31, 2021

6.5 **Subject: Captive Formation Items – Special District Reinsurance Group (SDRG)**

Presenter: C. Paul Frydendal, Chief Operating Officer

Recommendations:

Staff requests that the SDRMA Board approve the following motions:

1. **Appoint the following SDRG Officers**, subject to approval of the SDRG Board:
 - a. Robert “Bob” Swan as Vice President
 - b. Tim Unruh as Treasurer
 - c. Lorin C. Barker as Secretary

2. **Review and provide direction** on the following SDRG captive formation documents:
 - a. Appointment of the Insurance Commissioner for the State of Utah as Attorney to Accept Service of Process
 - b. SDRG - Articles of Incorporation
 - c. SDRG – Bylaws
 - d. SDRG – Organizational Resolution

3. **Designate** the SDRG President, SDRMA CEO Laura Gill; SDRMA COO Paul Frydendal; and SDRMA Finance Manager, Jennifer Chilton, as the persons to act on behalf of the SDRG for all transactions with PFM.

6.6 **Subject: Property and Liability Program Rates for FY 2021-22**

Presenter: Jennifer Chilton, Finance Manager

Recommendation: **Receive and file** the Property/Liability preliminary rate estimates for program year 2021-22

6.7 **Subject: FY 2021-22 Preliminary Budget**

Presenter: Laura Gill, Chief Executive Officer
C. Paul Frydendal, Chief Operating Officer
Jennifer Chilton, Finance Manager

Recommendation: **Receive and file** the preliminary PY 2021-22 program budgets

7.0 TIMED ITEMS

(This section will include presentations with a specific day and time for specific speakers: consultants, brokers, legislative director, coverage counsel, etc.)

7.1 Subject: Treasurer’s Quarterly Investment Report (3:00 p.m.)

Presenters: Lauren Brant, Managing Director, Public Financial Management
Allison Kaune, Senior Analyst, Public Financial Management
C. Paul Frydendal, Chief Operating Officer

Recommendation: **Receive and file** investment report, LAIF Statement, and Treasurer’s Certification of Investments and Cash Flow Sufficiency

Thursday, May 6, 2021 at 8:00 a.m.

8.0 OPPORTUNITY FOR PUBLIC TO ADDRESS CLOSED SESSION MATTERS

9.0 CLOSED SESSION

9.1 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov’t. Code Sec. 54956.8)
Property: 1112 I St., Sacramento, California
Agency Negotiator: Laura Gill
Negotiating parties: SDRMA, California Special Districts Association (CSDA)
Under negotiation: Price and Terms of Payment

10.0 ANNOUNCEMENT OF REPORTABLE ACTION IN CLOSED SESSION

11.0 REPORTS/COMMENTS/OTHER BUSINESS

11.1 Staff Reports and Updates

11.2 Board Director Reports, Comments, Future Agenda Items, Recommendations, and Questions

12.0 ADJOURNMENT

The next Board meeting will be held in person on June 23-24, 2021 at the SDRMA Administration Building, 1112 I Street, 3rd Floor, Earl Sayre Board Room Sacramento, CA 95814. Items to be discussed at this meeting include:

- Adoption of FY 2021-22 Preliminary Budget
- Legislative Report
- Member Withdrawal Report
- Insurance/Reinsurance coverage program structure
- OPEB Review
- Annual safety awards recipients

Posted on April 29, 2021



Ashley Flores, Clerk of the Board

ADA Compliance: *In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact Ashley Flores, Clerk of the Board, at (800) 537-7790 or at aflores@sdrma.org. Request must be made as early as possible.*