



Mike Scheafer, Board President

Sandy Seifert-Raffelson, Vice President
Bob Swan, Secretary
David Aranda, SDA

Jean Bracy, SDA
Tim Unruh, SDA
Jesse Claypool

**Special District Risk Management Authority
Regular Board Meeting**

**Wednesday, January 8, 2020
3:00 – 5:30 p.m.**

**Thursday, January 9, 2020
7:30 – 10:00 a.m.**

**1112 I Street, 3rd Floor, Earl Sayre Board Room
Sacramento, CA 95814**

*Note: Agenda posting and meetings are done in accordance with Ralph M. Brown Act. Govt. Code §54954.2 and §54953 (b) (1) allows local agencies to conduct meetings via teleconferencing. Part (b) (3) of the same section requires that all teleconference locations be identified in the agenda, and that each location be accessible to the public. Section (b) (2) of this Section requires that **all votes taken during a teleconference meeting shall be by roll call**. Any agenda item may be discussed in a different order, if necessary. The Board may take action whether items are listed as action, information or discussion.*

AGENDA

1.0 CALL MEETING TO ORDER

2.0 PUBLIC COMMENT

At this time, members of the public may speak on any item not on the agenda with comments limited to 5 minutes per person. A maximum time limit of 20 minutes for all public testimony is permitted under this agenda item. The Board reserves the right to waive the foregoing time limits by a majority vote.

3.0 ADMINISTRATIVE ITEMS AND PRESENTATIONS

- 3.1 Recognition Staff Anniversaries (Board President)
- 3.2 Review Meeting, Conference, and Educational Schedules (Chief Executive Officer)
- 3.3 Review communication and correspondence (Chief Executive Officer)

4.0 CONSENT CALENDAR – Items expected to be routine and non-controversial

- 4.1 **Approve** draft minutes from November 6 -7, 2019 Board Meeting (Board Clerk)
- 4.2 **Review** recent marketing activities (Chief Member Services Officer)
- 4.3 **Ratify** payment of bills paid for the months of October and November 2019 (Chief Financial Officer)
- 4.4 **Receive and file** financial reports presented for the Property/Liability, Workers' Compensation, and Health Benefits Programs and Joint/Common Allocated Operations (Chief Financial Officer)

5.0 CSDA-RELATED ITEMS

- 5.1 **Review and discuss** CSDA business and activity (CSDA Chief Executive Officer)
- 5.2 **Review and discuss** Alliance Executive Council business and activity (CSDA Chief Executive Officer; Chief Executive Officer; AEC Members)
- 5.3 **Review and discuss** Special Leadership Foundation business and activity (CSDA Chief Executive Officer; Chief Executive Officer; SDLF Members)

6.0 BOARD ITEMS

- 6.1 **Subject: Approval of Prospective Members into SDRMA Workers' Compensation and Property/Liability Programs**

Presenter: Ellen Doughty, Chief Member Services Officer

Recommendation: **Approve** admission of new members into the following programs:

- Workers' Compensation: None
- Property/Liability: Nashville Trail Community Services District

6.2 **Subject: Rate Discussion**

Presenter: Heather Thomson, Chief Financial Officer

Recommendation: Provide direction to staff

6.3 **Subject: Changes to Publicly Approved Pay Schedule**

Presenter: Laura Gill, Chief Executive Officer

Recommendation: **Approve** the revised Publicly Available Pay Schedule for FY 2019-20 with an effective date of January 12, 2020

6.4 **Subject: HVAC Controls Bids**

Presenter: C. Paul Frydendal, Chief Operating Officer

Recommendation: **Approve** bid

6.5 **Subject: Approval of Agreement for Captive Feasibility Study**

Presenter: C. Paul Frydendal, Chief Operating Officer

Recommendation: **Authorize** the Chief Executive Officer to execute a contract with Bickmore Actuarial in an amount not-to-exceed \$30,000 for the preparation of a captive feasibility study

6.6 **Subject: Election of 2020 Board Officers**

Presenter: C. Paul Frydendal, Chief Operating Officer

Recommendation: **Approve** election of 2020 Board Officers

7.0 TIMED ITEMS

(This section will include presentations with a specific day and time for specific speakers: consultants, brokers, legislative director, coverage counsel, etc.)

None.

8.0 CLOSED SESSION

None.

9.0 REPORTS/COMMENTS/OTHER BUSINESS

9.1 Staff

9.2 Board Members

10.0 ADJOURNMENT

The next Board meeting will be held February 5-6, 2020 at the SDRMA Administration Building in Sacramento. Items to be discussed at this meeting include:

- Board committee assignments
- Board member compensation
- FY 2020-21 rate scenario review
- CIP criteria
- Strategic Plan progress report
- Longevity distributions
- Quarterly reports:
 - Underwriting
 - Strategic plan
 - Claims status
 - Claims/Loss Prevention
 - Treasurer's Report

ADA Compliance: *In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact Laura Gill at (800) 537-7790 or at lgill@sdrma.org. Request must be made as early as possible.*