



Mike Scheafer, Board President

Sandy Seifert-Raffelson, Vice President
Bob Swan, Secretary
David Aranda, SDA

Jean Bracy, SDA
Ed Gray
Tim Unruh, SDA

**Special District Risk Management Authority
Regular Board Meeting**

Wednesday, August 21, 2019

3:00 – 5:30 p.m.

Thursday, August 22, 2019

8:00 – 10:00 a.m.

**1112 I Street, 3rd Floor, Earl Sayre Board Room
Sacramento, CA 95814**

*Note: Agenda posting and meetings are done in accordance with Ralph M. Brown Act. Govt. Code §54954.2 and §54953 (b) (1) allows local agencies to conduct meetings via teleconferencing. Part (b) (3) of the same section requires that all teleconference locations be identified in the agenda, and that each location be accessible to the public. Section (b) (2) of this Section requires that **all votes taken during a teleconference meeting shall be by roll call**. Any agenda item may be discussed in a different order, if necessary. The Board may take action whether items are listed as action, information or discussion.*

AGENDA

1.0 CALL MEETING TO ORDER

2.0 PUBLIC COMMENT

At this time, members of the public may speak on any item not on the agenda with comments limited to 5 minutes per person. A maximum time limit of 20 minutes for all public testimony is permitted under this agenda item. The Board reserves the right to waive the foregoing time limits by a majority vote.

3.0 ADMINISTRATIVE ITEMS AND PRESENTATIONS

- 3.1 Recognize Staff Anniversaries (Board President)
- 3.2 Review Meeting, Conference, and Educational Schedules (Chief Executive Officer)
- 3.3 Review communication and correspondence (Chief Executive Officer)

4.0 CONSENT CALENDAR – Items expected to be routine and non-controversial

- 4.1 **Approve** draft minutes from June 26-27, 2019 Board Meeting (Chief Executive Officer)
- 4.2 Review recent marketing activities (Chief Member Services Officer)
- 4.3 Review underwriting activities (Chief Member Services Officer)
- 4.4 **Ratify** bills paid for June 2019 (Chief Financial Officer)
- 4.5 **Receive and file** financial reports presented for the Property and Liability, Workers' Compensation, and Health Benefits Programs and Joint/Common Allocated Operations (Chief Financial Officer)
- 4.6 **Receive and file** GASB 75 annual report **and ratify** OPEB payment for FY 2019-20 (Chief Financial Officer)
- 4.7 **Approve** declaration of certain SDRMA capital assets as surplus and authorize disposal of same (Chief Financial Officer)
- 4.8 **Ratify** selected recipients for the McMurchie and Earl F. Sayre Excellence in Safety Awards to be presented at the CSDA Annual Conference in September (Chief Risk Officer)

5.0 CSDA-RELATED ITEMS

- 5.1 **Review and discuss** CSDA business and activity (CSDA Chief Executive Officer)
- 5.2 **Review and discuss** Alliance Executive Council business and activity (CSDA Chief Executive Officer; Chief Executive Officer; AEC Members)

- 5.3 **Review and discuss** Special Leadership Foundation business and activity (CSDA Chief Executive Officer; Chief Executive Officer; SDLF Members)

6.0 BOARD ITEMS

- 6.1 **Subject: Approval of Prospective Members into SDRMA Workers' Compensation and Property/Liability Programs**

Presenter: Ellen Doughty, Chief Member Services Officer

Recommendation: **Approve** the following prospective members into the following programs:

- Workers' Compensation: Cameron Park CSD
- Property/Liability: None

- 6.2 **Subject: Status of Open Claims at June 30, 2019**

Presenter: Dennis Timoney, Chief Risk Officer

Recommendation: **Receive and file** the PY 2018-19 year-end status report concerning open claims

- 6.3 **Subject: Claims and Loss Prevention Quarterly Report**

Presenter: Dennis Timoney, Chief Risk Officer

Recommendation: **Receive and file** the PY 2018-19 year-end status report concerning claims and loss prevention activities

- 6.4 **Subject: Health Benefits Program Rates for Calendar Year 2020**

Presenter: C. Paul Frydendal, Chief Operating Officer

Recommendation: **Approve** Policy 2019-07, "Establishing Health Benefits Program Rates for Calendar Year 2020"

- 6.5 **Subject: LAWCX Assessment**

Presenters: C. Paul Frydendal, Chief Operating Officer and Heather Thomson, Chief Financial Officer

Recommendation: **Ratify** discounted payment in full of LAWCX \$250,000 pool assessment

6.6 **Subject: Final Program Budgets for FY 2019-20**

Presenter: Heather Thomson, Chief Financial Officer

Recommendation: **Approve** final program budgets for the Property and Liability, Workers' Compensation, and Health Benefits Programs and Joint/Common Allocated Operations (including capital assets)

7.0 **TIMED ITEMS**

(This section will include presentations with a specific day and time for specific speakers: consultants, brokers, legislative director, coverage counsel, etc.)

Wednesday, August 21 – 3:30 pm

7.1 Treasurer's Quarterly Investment Report

Presenters: Lauren Brant, Managing Director, Public Financial Management
C. Paul Frydendal, Chief Operating Officer

Recommendation: **Receive and file** investment report, LAIF Statement, and Treasurer's Certification of Investments and Cash Flow Sufficiency

8.0 **CLOSED SESSION**

8.1 Conference with Legal Counsel – Existing Litigation
Pursuant to Government Code Section 54956.9

Name of Case: MISSION STREET DEVELOPMENT, ET AL. v. TRANSBAY JOINT
POWERS AUTHORITY, ET AL., AND RELATED AND
CONSOLIDATED CASES (Case No. CGC-16-553758)

8.2 Public Employee Performance Evaluation
Pursuant to Government Code Section 54957
Title: Chief Executive Officer

8.3 Conference with Labor Negotiator
Pursuant to Government Code Section 54957.6
Agency-Designated Representative: Mike Scheafer, Board President
Unrepresented Employee: Chief Executive Officer

9.0 ANNOUNCEMENT OF REPORTABLE ACTION IN CLOSED SESSION

- 9.1 Oral recommendation regarding proposed changes to salary and/or fringe benefits of Chief Executive Officer
- 9.2 Discussion and possible approval of changes to salary and/or fringe benefits of Chief Executive Officer
- 9.3 Amend Publicly Available Pay Schedule for Program Year 2019-20 to reflect any change to salary of Chief Executive Officer

10.0 REPORTS/COMMENTS/OTHER BUSINESS

- 10.1 Staff
- 10.2 Board Members

11.0 ADJOURNMENT

The next Board meeting will be held **September 24, 2019 at the Anaheim Marriott in Anaheim CA** in conjunction with the CSDA Annual Conference. Topics for the upcoming Board Meeting will include:

- Alliance Marketing Plan and Collaborative Opportunities

ADA Compliance: *In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact Laura Gill at (800) 537-7790 or at lgill@sdrma.org. Request must be made as early as possible.*