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## Special District Risk Management Authority

### Board of Directors

*President*  
*Mike Scheafer*

*Vice-President*  
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*Secretary*  
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*Directors*  
*David Aranda, SDA*

*Jean Bracy, SDA*

*Ed Gray*

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### Regular Board Meeting

Wednesday, June 26, 2019

3:00 – 5:30 p.m.

Thursday, June 27, 2019

8:00 – 10:00 a.m.

1112 I Street, 3<sup>rd</sup> Floor, Earl Sayre Board Room  
Sacramento, CA 95814

916.231.4141/800.537.7790

*Note: Agenda posting and meetings are done in accordance with Ralph M. Brown Act. Govt. Code §54954.2 and §54953 (b) (1) allows local agencies to conduct meetings via teleconferencing. Part (b) (3) of the same section requires that all teleconference locations be identified in the agenda, and that each location be accessible to the public. Section (b) (2) of this Section requires that **all votes taken during a teleconference meeting shall be by roll call**. Any agenda item may be discussed in a different order, if necessary. The Board may take action whether items are listed as action, information or discussion.*

# Agenda



| ITEM | TOPIC  | EST. TIME | RECOMMENDED ACTION         |
|------|--|-----------|----------------------------|
| 1.0  | <b>CALL MEETING TO ORDER</b><br><i>Presenter(s): M. Scheafer – Board President</i>   |           | Determination of Quorum    |
| 2.0  | <b>ADMINISTRATIVE ITEMS</b>  |           |                            |
| 2.01 | <b><u>Recognize and Hear from Visitors</u></b><br><i>Presenter(s): M. Scheafer – Board President</i><br><i>At this time, members of the public may speak on any item not on the agenda with comments limited to 5 minutes per person. A maximum time limit of 20 minutes for all public testimony is permitted under this agenda item. The Board reserves the right to waive the foregoing time limits by a majority vote.</i> | 0:20      | Information/<br>Discussion |
| 2.02 | <b><u>Acknowledgements and Presentations</u></b><br><i>Presenter(s): M. Scheafer – Board President</i><br>a. Recognize Debbie Yokota for 5 years of service (6/30/14)  | 0:05      | Information/<br>Discussion |
| 2.03 | <b><u>Meeting, Conference and Educational Schedules</u></b><br><i>Presenter(s): L. Gill – CEO</i><br>a. 2019 Board Meeting Schedule<br>b. Upcoming Conferences/Educational Workshops <ul style="list-style-type: none"><li>• CAJPA 2019 Fall Conference</li></ul>  | 0:05      | Information/<br>Discussion |
| 3.0  | <b>CONSENT CALENDAR</b>  |           |                            |
| 3.01 | <b><u>Meeting Minutes</u></b><br><i>Presenter(s): L. Gill - CEO; B. Swan – Board Secretary</i><br>Review and consider approving draft minutes from the May 1-2, 2019 Board Meeting   | 0:05      | Motion to Approve          |
| 3.02 | <b><u>Communications and Correspondence</u></b><br><i>Presenter(s): L. Gill – CEO</i><br>a. <i>Mountain Democrat</i> Article, May 31, 2019<br>b. <i>Seattle Crosscut</i> Article, January 23, 2019   | 0:05      | Information/<br>Discussion |
| 4.0  | <b>CSDA RELATED ITEMS</b>  |           |                            |
| 4.01 | <b><u>CSDA Activity Status Update</u></b><br><i>Presenter(s): N. McCormick - CSDA CEO</i><br>Review and discuss any CSDA business.   | 0:05      | Information/<br>Discussion |

- |   |  |      |                            |
|---|--|------|----------------------------|
| 4.02                                    | <u>Alliance Executive Council Activity Status Update</u><br><i>Presenter(s): N. McCormick – CSDA CEO; L. Gill – CEO;</i><br><i>AEC Members</i><br>Review and discuss any Alliance business.  | 0:05 | Information/<br>Discussion |
| 4.03                                    | <u>Special District Leadership Foundation Activity Status Update</u><br><i>Presenter(s): N. McCormick – CSDA CEO; L. Gill – CEO;</i><br><i>SDLF Members</i><br>Review and discuss any SDLF business.   | 0:05 | Information/<br>Discussion |
| <b>5.0 COMMITTEE REPORTS</b>            |  |      |                            |
| 5.01                                    | <u>Review of Proposed Legislation</u><br><i>Presenter(s): L. Gill – CEO</i><br><b>8:30 a.m. Presentation (June 27): Dillon Gibbons, CSDA</b><br><b>Sr. Legislative Representative</b><br>Review and discuss bill positions related to Workers’ Compensation and Property/Liability Programs’ proposed legislation. | 0:20 | Information/<br>Discussion |
| <b>6.0 MEMBER SERVICES ITEMS</b>        |  |      |                            |
| 6.01                                    | None.  |      |                            |
| 6.02                                    | <u>Marketing Report</u><br><i>Presenter(s): E. Doughty – CMSO</i><br>Review and discuss recent marketing activities.   | 0:05 | Information/<br>Discussion |
| 6.03                                    | <u>Member Withdrawals Effective July 1, 2019</u><br><i>Presenter(s): E. Doughty – CMSO</i><br>Review and discuss member withdrawals effective July 1, 2019.  | 0:05 | Information/<br>Discussion |
| <b>7.0 FINANCIAL ITEMS</b>              |  |      |                            |
| 7.01                                    | <u>Paid Bills Listing</u><br><i>Presenter(s): H. Thomson – CFO</i><br>Review and consider ratifying the bills paid for April and May 2019.   | 0:05 | Motion to Ratify           |
| 7.02                                    | <u>Financial Statements</u><br><i>Presenter(s): H. Thomson – CFO</i><br>Review and consider action to receive and file financial reports presented for Property/Liability, Workers’ Compensation, Health Benefits Programs and Joint/ Common Allocated Operations.   | 0:10 | Motion to Ratify           |
| <b>8.0 CLAIMS/LOSS PREVENTION ITEMS</b> |  |      |                            |
| 8.01                                    | None.  |      |                            |

## 9.0 BOARD ITEMS

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|------|---|------|-------------------------|
| 9.01 | <p><u>Program Structure &amp; Policy Documents for Program Year 2019-2020</u><br/> <i>Presenter(s): P. Frydendal, COO</i><br/>           Review and consider approving the reinsurance/excess insurance coverage program structure and reinsurance carriers for the 2019-2020 Program Year.</p>   | 0:10 | Motion to Approve       |
| 9.02 | <p><u>2019 Workers' Compensation Program Claims Audit</u><br/> <i>Presenter(s): D. Timoney, CRO; D. Yokota – CM</i><br/> <b>8:00 a.m. Presentation (June 27): Bettina Hooper, VP York Risk Services</b><br/>           Review and consider action to receive and file the 2019 Workers' Compensation Program claims audit report.</p>   | 0:20 | Information/ Discussion |
| 9.03 | <p><u>Publicly Available Pay Schedule for Program Year 2019-20</u><br/> <i>Presenter(s): L. Gill - CEO</i><br/>           Review and consider approving the Publicly Available Pay Schedule for 2019-20.</p>  | 0:10 | Motion to Approve       |
| 9.04 | <p><u>Annual Consulting and Infrastructure Services Agreement</u><br/> <i>Presenter(s): H. Thomson, CFO</i><br/> <b>4:00 p.m. Presentation (June 26) – Frank Ono &amp; Scott Schriber The iFish Group, Inc.</b><br/>           Review and consider approving the annual Consulting Services Agreement for general support, application specific support and reporting.<br/>           Review and consider approving the Infrastructure Services Agreement with The iFish Group, Inc. for IT hardware, software licenses and services.</p> | 0:30 | Motion to Approve       |
| 9.05 | <p><u>Revised Preliminary Program Budgets for Program Year 2019-20</u><br/> <i>Presenter(s): H. Thomson, CFO</i><br/>           Review and consider approving revised preliminary program budgets for Property/Liability, Workers' Compensation, Health Benefits, Joint/Common Operations including Capital Asset Projects.</p>   | 0:30 | Motion to Approve       |
| 9.06 | <p><u>Board Member Compensation</u><br/> <i>Presenter(s): L. Gill, CEO</i><br/>           Review and discuss establishment of procedure to periodically review board member stipends.</p>   | 0:10 | Information/ Discussion |

# Agenda



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|-------------|---|------|---|
| 9.07        | <u>Health Benefits MOU</u><br><i>Presenter(s): P. Frydendal, CFO</i><br>Review and consider approving proposed revisions to the Memorandum of Understanding (MOU) and the Resolution for the Health Benefits Program.   | 0:10 | Motion to Approve                       |
| 9.08        | <u>CSAC – EIA Dental MOU</u><br><i>Presenter(s): P. Frydendal, CFO</i><br>Review and consider approving the amended Memorandum of Understanding (MOU) with California State Association of Counties Excess Insurance Authority CSAC-EIA relating to the Dental program. | 0:10 | Motion to Approve                       |
| 9.09        | <u>Strategic Business Plan 2022</u><br>Review and consider approving the 2022 Strategic Business Plan – “Recalibrating Our Course – Vision 2022”  | 0:20 | Motion to Approve                       |
| <b>10.0</b> | <b><u>CLOSED SESSION</u></b>  |      |   |
| 10.01       | None  |      |   |
| <b>11.0</b> | <b>REPORTS/COMMENTS/OTHER BUSINESS</b>  | 0:05 | Discussion/No Agenda Support            |
| 11.01       | Staff   |      |   |
| 11.02       | Board Members   |      |   |
| <b>11.0</b> | <b>ADJOURNMENT</b>  |      | <b>Adjourn no later than 11:00 a.m.</b> |

The next Board Meeting will be held August 21-22, 2019 at the SDRMA Administration Building in Sacramento. Agenda Topics for the upcoming Board Meeting will include:

- Annual Safety Award Recipient Selection
- Final Program Budgets for Program Year 2019-20

*In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact Diane Daniels at (800) 537-7790 or at [ddaniels@sdrma.org](mailto:ddaniels@sdrma.org). Request must be made as early as possible.*