

REGULAR MEETING – BOARD OF DIRECTORS

Special District Risk Management Authority

4:00 P.M. – 5:30 P.M. | Tuesday, January 31, 2012

8:30 A.M. – 10:00 A.M. | Wednesday, February 1, 2012

1112 I Street | 3rd Floor | Earl Sayre Board Room
 Sacramento, California 95814
 916.231.4141 | 800.537.7790

*Note: Agenda posting and meetings are in accordance with Ralph M. Brown Act. Govt. Code §54953 (b) (1) allows local agencies to conduct meetings via teleconferencing. Part (b) (3) of the same section requires that all teleconference locations be identified in the agenda, and that each location be accessible to the public. Section (b) (2) of this Section requires that **all votes taken during a teleconference meeting shall be by roll call**. Any agenda item may be discussed in a different order, if necessary. The Board may take action whether items are listed as action, information or discussion.*

A COPY OF THIS AGENDA MUST BE POSTED AT EACH LOCATION IF TELECONFERENCING

ITEM	TOPIC	EST. TIME	RECOMMENDED ACTION
1.0	CALL MEETING TO ORDER <i>Presenter(s): D. Aranda – Board President</i>		Determination of Quorum
2.0	ADMINISTRATIVE MATTERS		
2.01	Recognize and Hear From Visitors <i>Presenter(s): D. Aranda – Board President, G. Hall - CEO</i>	0:05	Information/ Discussion
	Recognize and hear from any visitors present		
2.02	Acknowledgements and Presentations <i>Presenter(s): G. Hall – CEO</i>	0:05	Information/ Discussion
	a. Recognize Ellen Doughty for 5 years of service (January 22)		
2.03	Communications and Correspondence <i>Presenter(s): G. Hall – CEO</i>	0:05	Information/ Discussion
	a. SDRMA News E-Blast – January 11		
	b. State Compensation Insurance Fund Cuts Jobs		
	c. Workers’ Compensation Insurers Bump Up Rates		
	d. Workers’ Compensation Reforms Cut Permanent Benefits by 58%		
2.04	Meeting, Conference and Educational Schedules <i>Presenter(s): G. Hall – CEO</i>	0:05	Information/ Discussion
	a. 2012 Board Meeting Schedule		
	b. Upcoming conferences and educational seminars		
	c. Coordination for SDRMA Safety/Claims Education Day March 27, 2012		

ITEM	TOPIC	EST. TIME	RECOMMENDED ACTION
3.0	CONSENT CALENDAR		
3.01	Board Meeting Minutes – January 3-4, 2012 <i>Presenter(s): E. Doughty – Manager of Member Services</i>	0:05	Motion to Approve
	Review and consider approving draft minutes from the January 3-4, 2012 regular board meeting		
3.02	Bills Paid for December 2011 <i>Presenter(s): P. Frydendal – CFO</i>	0:05	Motion to Ratify
	Review and consider ratifying the bills paid for December 2011		
4.0	CSDA RELATED MATTERS		
4.01	CSDA Board Meeting Minutes and Executive Director Report <i>Presenter(s): N. McCormick – CSDA Executive Director</i>	0:05	Information/ Discussion
	a. CSDA Board Meeting Minutes – None b. CSDA Executive Director’s Report - <i>verbal</i>		
5.0	ALLIANCE MATTERS		
5.01	Alliance Activity Status Update <i>Presenter(s): G. Hall – CEO, Alliance Executive Council Members</i>	0:05	Information/ Discussion
	Review and discuss the recent Alliance meeting on January 25, 2012		
6.0	MEMBER SERVICES MATTERS		
6.01	New Members <i>Presenter(s): E. Mirabal Doughty – Manager of Member Services</i>	0:10	Motion to Approve
	Review and consider prospective members for approval in the following program(s): a. Property/Liability Program – one b. Workers’ Compensation Program – two c. Both Programs – one		
6.02	Marketing Report <i>Presenter(s): E. Mirabal Doughty – Manager of Member Services</i>	0:05	Information/ Discussion
	Marketing update		
6.03	Underwriting Status Report (Quarterly report) <i>Presenter(s): E. Mirabal Doughty – Manager of Member Services</i>	0:05	Information/ Discussion
	Review and discuss status of underwriting activities		

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6.04	Incentive for Completing Annual Renewal Questionnaire Online <i>Presenter(s): G. Hall – CEO</i>	0:05	Motion to Approve
	Review and consider renewing the incentive offered for those members completing the 2012 Renewal Questionnaire (RQ) online for the Property/Liability and Workers’ Compensation Programs		
	ADJOURNMENT - 5:30 P.M.		
	RECONVENE - 8:30 A.M. FEBRUARY 1		
7.0	FINANCIAL MATTERS		
7.01	Financial Statements, Statements of Billings and Collections, Summary of Cash and Invested Assets (Quarterly report) <i>Presenter(s): P. Frydendal – CFO</i>	0:10	Motion to Receive and File
	Review and consider action to accept financial reports presented for Property/Liability, Workers’ Compensation, Joint/Common Allocated Operations & Health Benefits Programs as of December 30, 2011:		
	a. Combined Financial Statements all Programs b. Summary of Cash/Invested Assets c. Summary of Billings/Collections & Transfers		
7.02	Treasurer’s Investment Report (Quarterly report) <i>Presenter(s): P. Frydendal – CFO</i>	0:15	Motion to Receive and File
	9:00 a.m. presentation		
	Review and consider action to receive and file the Treasurer’s Quarterly Investment Report consisting of:		
	a. Public Financial Management (PFM) Investment Report - Lauren Brant, Managing Director b. Local Agency Investment Fund (LAIF)		
7.03	Local & Custodial Banks – Related Board Resolutions <i>Presenter(s): P. Frydendal – CFO</i>	0:10	Motion to Approve
	Review and consider approving a change to SDRMA’s local bank and SDRMA’s custodial bank for investments		
7.04	2011-12 Salary Schedule <i>Presenter(s): P. Frydendal – CFO</i>	0:05	Motion to Approve
	Review and consider approving a 2011-12 salary schedule to be available to the public in accordance with the Government Code		

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8.0	CLAIMS/LOSS PREVENTION MATTERS		
8.01	Claims Status Update <i>Presenter(s): D. Timoney – CRO</i>	0:10	Information/ Discussion
	Review and discuss the status of open claims		
8.02	Claims Development and Loss Prevention Report (Quarterly report) <i>Presenter(s): D. Timoney – CRO</i>	0:10	Information/ Discussion
	Review quarterly claims development and loss prevention report		
9.0	DIRECTOR REQUESTED ITEMS / COMMITTEE REPORTS		
9.01	None.	0:05	
10.0	RATES AND CHARGES		
10.01	Property/Liability Rates for Program Year 2012-13 <i>Presenter(s) G. Hall – CEO</i>	0:20	Motion to Approve
	Review and consider approving Property/Liability rates for Program Year 2012-13		
10.02	Workers' Compensation Rates for Program Year 2012-13 <i>Presenter(s) G. Hall – CEO</i>	0:20	Motion to Approve
	Review and consider approving Workers' Compensation rates for Program Year 2012-13		
11.0	BOARD MATTERS		
11.01	Health Benefits Program MOU/Resolution Proposed Revisions <i>Presenter(s) G. Hall – CEO</i>	0:05	Motion to Approve
	Review and consider approving proposed revisions to the Health Benefit Program MOU/Resolutions		
11.02	Board of Directors' Committee appointments <i>Presenter(s) G. Hall – CEO</i>	0:05	Motion to Ratify
	Ratify Board Committee appointments		
12.0	CLOSED SESSION		
12.01	Government Code §54956.9 and/or §54956.95 - Conference with Legal Counsel regarding Claims/Pending Litigation against SDRMA and/or its members		Closed Session – Not Required

ITEM	TOPIC	EST. TIME	RECOMMENDED ACTION
13.0	REPORTS/COMMENTS/OTHER BUSINESS	0:10	Discussion - No Agenda Support
13.01	Staff		
13.02	General Counsel – Ann Siprelle		
13.03	Board Members		
14.0	ADJOURNMENT		Adjourn no later than 10:00 A.M.

Next Meeting: The next regular scheduled board meeting is May 1& 2, 2012.

Agenda Topics for upcoming board meeting will include:

1. Annual Legislative Presentation by David McMurchie
2. All Budgets - Preliminary Budget Presentation